



Minutes Double Butte Cemetery Advisory Committee May 20, 2009

Minutes of the Double Butte Cemetery Advisory Committee meeting held on May 20, 2009, 4:00 p.m., Tempe Public Library – Conference Room, 2nd Floor, 3500 S. Rural Rd.

Members Present:

Sandi Hutson, Vice-Chair
Brad Olsen
Eduarda Yates

Members Absent:

Jim Mack, Chair
Fr. John Bonavitacola
Carol McKnight
Katherine Schmidt
Patty Tolson-Gonzalez (excused)
Mary Turner

City Staff Present:

Shawn Wagner, Recreation Supervisor - Parks & Recreation
Cynthia Yanez, Executive Assistant - Parks & Recreation
Tim Pfannenstien, Parks Supervisor – Parks & Recreation
Denise Rentschler, Community Outreach and Marketing Coordinator – Parks & Recreation

Meeting convened at 4:10

Sandi Hutson called the meeting to order.

Agenda Item 1 – Consideration of Meeting Minutes

No Quorum

Agenda Item 2 – Public Appearances

None.

Agenda Item 3 – Maintenance Updates

Tim Pfannenstien, Parks Supervisor, provided information on ongoing maintenance activities.

1. Several trees were damaged by the recent storm.
2. Staff will work to clean up the damage prior to the upcoming Memorial Day weekend.
3. Olive trees along the west corridor were pruned to keep them from getting top heavy.
4. The community service volunteers recently installed vegetation and water lines near the main entrance.
5. The tree stumps, along with two pine trees, were removed from the west end of the cemetery.
6. There are plans to install 7-9 new trees to replace those that have been removed.

Agenda Item 4 – West Wall Property Update

Tim Pfannenstein, Parks Supervisor, provided an update on the status of the west wall.

1. Staff will work with one of the City's contracted vendors to paint the new west wall.
2. The wall should be painted within the next week or two.

Agenda Item 5 – Community Outreach Update

Denise Rentschler, Community and Outreach Coordinator, shared information on the ad campaign.

1. The committee members were provided with layouts of the five (5) ads that were placed in the Tempe Republic and the Tempe Town News.
2. The campaign will run through May 23.
3. The information was also included in the recreation newsletter that is distributed via e-mail.

Agenda Item 6 – Sales Update

Cynthia Yanez, Executive Assistant, provided details regarding plot sales.

1. As a result of the ad campaign, there were approximately 10 calls from interested buyers.
2. The revenue that can be directly attributed to the campaign totaled more than \$7900.
3. So far, one (1) customer has taken advantage of the payment plan option, while several have expressed an interest in the plan.

Agenda Item 7 – Work Day – April 4th 8am

Shawn Wagner, Recreation Supervisor, spoke about the recently scheduled workday.

1. Three (3) volunteers showed up.
2. The group performed some cleanup projects in the cemetery.

Agenda Item 8 – Public Art Project

1. The project is still on hold.
2. The committee will be notified of any changes to the status of the project.

Agenda Item 9 – Future Agenda Items

The next meeting will be held in September.

Agenda Item 9 – Chair/Board Member Comments

None.

Meeting adjourned at 4:35 p.m.

Prepared by: Cynthia Yanez, Executive Assistant, (480) 350-5240

Reviewed by: Shawn Wagner, Recreation Supervisor, (480) 350-5299